

## **On-line Privacy Policy**

**Our company is committed to maintaining your confidence and trust, and accordingly, maintains the following privacy policy concerning the personal information you provide on-line.**

### **Basic Confidentiality Policy**

Information you provide to this company is stored in a secure location, is accessible *only* by designated staff, and is used only for the purposes for which you provide the information. For example, if you e-mail a representative of the company about a property for sale, the information you provide will be used to respond to you.

If you indicate on our sites that you would like to receive information about other company programs and services, such as publications or membership, your personal information will be added to the appropriate company mailing lists. If, at any time, you change your mind and would like to add or remove your name from a mailing list, or correct your information, please e-mail us via the form on the "Contact Us" page.

We will not release the personal information you provide via this Web site to third parties unless: (a) you authorize us to do so; (b) the release of the information is needed to accomplish the purpose for which you provide the information (for example, requesting a publication or asking the company to perform a particular service on your behalf); (c) if the release of the information is required by law; or (d) if the release of the information is pertinent to judicial or governmental investigations or proceedings.

### **No Computer Tracking of Identifiable Information**

Our computer is not set up to track, collect or distribute personal information about its visitors. While it recognizes the home server of visitors, it does not recognize e-mail addresses. For example, we can tell which Internet service provider our visitors use, but not the names, addresses or other information about our visitors that would allow us to identify the particular visitors to our sites.

### **No personal information is collected**

Our Web sites track information about the visits to our Web sites. For example, we compile statistics that show the daily number of visitors to our sites, the daily requests we receive for particular files on our Web sites, and what countries those requests come from. These aggregated statistics are used internally to better provide services to the public. The statistics contain no personal information and cannot be used to gather personal information.

### **Publication of your information as a customer.**

If you engage our services in an effort to sell your property or locate a property for you to purchase, we will publish only the relevant data necessary to sell your property or locate a property based upon your required specifications. We will comply with applicable state and federal real estate marketing regulations. We will not sell or provide your personal information to any third-party except to further the purpose for which you provide the information. We will not publish personal information, including your name, telephone number, or e-mail address in any publications unless authorized to do so. All marketing efforts citing your information will direct any inquiries to a company representative on your behalf.

**Acceptance**

By using this site, you are agreeing to this Privacy Policy. IF YOU DO NOT AGREE WITH THIS POLICY, PLEASE DO NOT USE THIS SITE. If you continue to use this site and any affiliated sites after changes are made to this policy will mean that you accept those changes.

This on-line Privacy Policy is in effect as of November 12, 2014.